

MEETING MINUTES
Chelsea Board of School Directors
Regular Meeting
Wednesday, August 20, 2008 @ 7:00 PM
Chelsea School Business Education Room
Approved September 3, 2008

Board Members Present:

Emily Marshia, Chair
Chris Byrne, Vice Chair
Joseph Spinella
Tracy Crocker
Kelly Lyford

Community & Staff Members Present

David Bickford, Superintendent
Karoline Johnson, Principal
Jennifer Cypher, Recording Secretary
Dawn Sprague, President, Friends of Chelsea
Terry Libby, AD, Maintenance Director

Call to Order

Emily called the meeting to order at 7:08 pm.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Minutes

The minutes of July 16 were approved as written.

Adjustments to the Agenda

Karoline added a recommendation to hire to the principal's report.
Dawn Sprague, President of Friends of Chelsea, will open discussion regarding the relationship between FOC and the School Board/Principal/Teachers under new business.
Job description- Administrative Assistant report listed under Principals report was removed.

Correspondence

None.

Public Comments

None.

Reports

Principal's Report

Karoline will email the principal's report to Board members by the Monday prior to the Board meeting. The packets of exhibits will be sent in hard copy to the Board prior to the meeting for review. David will bring 5 extra copies of agendas and minutes to the meetings so that they are available for the community members present.

Karoline requested the Board act on her recommendation to hire Mary Mascoveta for a one on one Para-educator position. The Board approved Karoline's recommendation for hire. Karoline requested that the Board act on the recommendation to hire Dave Williams, Sam Kelman, Ron Allen, and Wayne Sprague for soccer coaching positions (Varsity girls, Varsity boys, Middle School, and Elementary School, respectively). The Board approved the recommendation.

Terry Libby was present to update the Board in Athletics. He is having a difficult time recruiting enough boys for fall soccer but is hopeful that once school starts he may be able to have enough players. He has been approved for a waiver allowing 8th grade boys to be placed on the Soccer team. Girls' soccer has strong numbers again this year.

Terry Libby's maintenance update included a word of warning that the boilers will need to be replaced at some point in the near future. The consultant hired by OWSU will work with Terry to provide valuable recommendations in this area, including looking into alternative heating systems.

Terry reported that because of the weather this summer the contractor has not been able to begin work on the school roof. This project is now expected to be started in October.

Summer projects completed include new tile in the gym lobby, insulation added to the gym ceiling, the gym floor was refinished, a shower installed in the athletic office for coach/referee use, new tile in the cafeteria hallway, baseboard heat added for the nurse's office and a portion of the attic of the old school was cleaned out.

Terry suggested that the Board create a formal policy for gym use. David will provide a draft policy to the Board for review.

Superintendent's Report

An Administrators retreat was recently held for the Union. David plans to recommend to the OWSU board that all principals attend full Supervisory Union Board meetings.

OWSU Executive Committee Report

Chris reported on the recent executive committee meeting. Topics discussed included ways that the facilities consultant can assist each school, the calendar for the upcoming year, and goals for the OWSU Board.

RTCC Representative Report

No RTCC meetings have been held recently.

Old Business

Chris indicated that the Board should work at finalizing the notes that David provided from the August 6 Board Retreat. This will be added to the agenda for September 3.

New Business

Discussion with Dawn Sprague, FOC President

Dawn indicated that she would like to see more direct communication among members of the FOC, School Board, Teachers and the Principal. Dawn and David will work to get FOC minutes posted on the website. The School Board will be added to the email lists for FOC meeting minutes. Suggestions for greater involvement in the school itself included the possibility of helping to facilitate a mentor program, providing a “booster bus” to shuttle parents to sports events outside the immediate area, sponsoring parent nights by providing refreshments, sponsoring speakers, etc., or creating book groups for parents that would discuss books in the school curriculum.

David provided a copy of the statute regarding animal dissection and draft procedures and policy and recommended that the Board adopt the draft procedure. The Board approved this recommendation. This statute requires the school to adopt policies and procedures to allow students to opt out of animal dissection. Karoline will add these procedures to the handbook. The policy must be warned prior to adoption.

A discussion ensued regarding the website and that the task of maintaining the website needs to be assigned to one person. Karoline and David will discuss further in detail.

Future Meetings

The next regular Board meeting will be held on September 3.

Executive Session

No executive session was held.

Adjourn

The meeting was adjourned at 9:49 pm.